

**Town of New Boston
Selectmen's Meeting
March 7, 2011**

<u>PRESENT:</u>	Rodney Towne	Selectman	
	Dwight Lovejoy	Selectman	
	Christine Quirk	Selectman	Absent
	Burton Reynolds	Town Administrator	

Brandy Mitroff, Building Inspector Ed Hunter, Road Agent Dick Perusse, Amy Parrish and Lester Byam were also present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

B. PUBLIC COMMENT:

Brandy Mitroff complimented the town on an outstanding Town Report with pictures in the blank pages. It is a nice idea and she hopes the town continues with it.

C. APPOINTMENTS:

1. 6:00 PM Ed Hunter Parking on Laurel Lane

Code Enforcement Officer Ed Hunter was present to meet with the Selectmen to discuss a complaint he has been handling for a couple weeks where Mr. Bestoni of 142 Laurel Lane complained that Peter Beers of 119 Laurel Lane was not complying with home business regulation. He was operating a business of metal salvage and a truck for the purpose of hauling gravel without a permit from the Planning Board. Peter said his business was in operation before the regulations went into effect in 1990 and brought in a document that he had a bond to be an auto dealer. The Planning Board decided he did have a business selling vehicles but is not sure he has the proper paperwork for the metal salvage and gravel truck. There was also an issue as a tractor-trailer is parked along Laurel Lane on a portion that is a class 6 road. Ed called Attorney Bill Drescher at Burton's request to learn if a vehicle can be parked on a class 6 road even if other vehicles can still travel the road. The property line is also an issue. The tractor-trailer is not owned by Peter but by a person renting at his property. Rodney has reviewed the situation and learned the tractor-trailer is a registered vehicle that is only parked there when it is not in use, cars can get by and it doesn't seem to be much of an issue. The Selectmen are ok with parking it there. Rodney noticed there is a tractor parked nearby that is unregistered and should be moved as it is on a town right of way. The RSA regarding class 6 roads was reviewed to confirm the Selectmen's power in this regard and it was determined they do have the power to ask that the tractor be moved. Ed will discuss these decisions with Peter.

2. 6:15 PM Chris Krajenka Police Department

Police Chief Chris Krajenka was present to meet with the Selectmen to review his monthly report.

- Calls for service have increased, partly due to the department now having a full compliment of officers to handle the calls.
- Correspondence will be sent to the municipal association regarding how legislation regarding retirement proposed by the legislature will limit who can be hired in police and fire departments. Burton has consulted with Tamre from the NH Retirement System and will attach the contracts for the sergeant and corporal positions showing these were conditional offers for part time positions. Rodney moved to inform the state retirement system that New Boston has decertified both the sergeant and corporal positions at the New Boston Police Department as verified by the Selectmen minutes and contractual agreements between the parties. Dwight seconded the motion. All were in favor.
- Car one has needed repairs recently and more are expected. The car has 70,000 miles and is planned for replacement in 2012
- The Neighborhood Watch meeting held Wednesday was well attended. The program has begun with enthusiasm from citizens and research by Officer Pearce. Signs are planned costing approximately \$50 each. Citizens have donated money for these and Chris is hoping to get a donation from Walmart toward these. Sign placement rules will be researched and he will work with Road Agent Dick Perusse to place them after they have been purchased.
- Rick Bailey has started working as our corporal as well as continuing his prosecutor duties and is rewriting SOPs on model policies according to what Chris learned at a recent seminar.
- DARE is in its seventh week. Three meetings with students are left. A report was received from Principal Rick Matthews that the officer's interaction with students and teachers is great. Amy Parrish was present and mentioned her appreciation for the benefit of the program and asked if a similar program could be held for students that attend private school or are homeschooled. A program to be held during the annual Police Department open house or a separate general meeting for these young people were considered.
- The town has been relying on Weare for ACO (Animal Control Officer) services but they have been unavailable many times. The town is also working with Bedford to make new arrangements as they have been called to town to help with ACO calls. Someone will probably need to be hired for these calls or new arrangements made. The town has been taking dogs 3-4 times per month. The town kennel also needs to be rebuilt.
- The Police Department has been using TurboTech for IT services but the town has also used Mainstay and Certified Computer Solutions for IT services recently. The town plans to use Mainstay in the future for its IT needs. Computer costs at the Police Department are up. There have been many issues recently for IMC (the police software vendor). The town will send them a bill for the recent issues. An IMC user group meeting is scheduled in September in Portsmouth. Chris will attend to discuss the issues and has also spoken with the Executive VP at IMC.
- The Police Department goals were reviewed.
- A letter to Mrs. Warnock was discussed to include a review of her past incidents at the Town Hall and ask her to do her business via mail and if she has to come to the Town Hall she has to make an appointment. An officer will then be present at the Town Hall during her appointment. Burton will draft a letter for Chris and Selectmen review and approval then for Selectmen signature.

3. 6:40 PM

Dick Perusse

Road Agent Appointment

Road Agent Dick Perusse was present to meet with the Selectmen for appointment to the position and to review how he plans to proceed.

- Dwight moved to appoint Richard Perusse to the position of Road Agent for a term of three years with a six-month probation period to take effect on March 1, 2011. Rodney seconded the motion. All were in favor.
- Position priorities were reviewed including:
 - ◊ Get the building in order.
 - ◊ Outside work such as road maintenance, culverts, swails and tree trimming.
 - ◊ Terry Gordon has been helping him get adjusted to the position and the staff.
 - ◊ Evaluation of equipment and future needs.
 - ◊ Creation of a vehicle maintenance program.
 - ◊ Review pavement schedule.
 - ◊ Employee evaluations
 - ◊ Review driveway regulations and make decisions as needed.
 - ◊ Bridge maintenance program.
 - ◊ Safety procedure training for road crew.
 - ◊ Evaluate material at Sherburne lot to determine if it is suitable for sanding purposes and at the Twin Bridge development where it has been offered.
 - ◊ Meet with Selectmen once a month.

D. APPROVAL OF MINUTES:

1. **Minutes of February 15, 2011** - The Selectmen reviewed the minutes. Corrections were noted. Rodney moved that they be accepted as amended. Dwight seconded the motion. All were in favor.

2. **Non-Public Minutes of February 15, 2011** - The Selectmen reviewed the non-public minutes. Rodney moved that they be accepted as presented. Dwight seconded the motion. All were in favor.

E. OLD BUSINESS:

1. **Planning:** Deferred to next meeting.

F. NEW BUSINESS:

1. **Technology Program**-Mainstay has reviewed all the computers in the Town Hall and Police Department and proposed a replacement plan. They are also developing an emergency plan for if something happens to the server per the auditor's request. The departments are happy with Mainstay's service so far and they are willing to train Selectmen's secretary Laura Bernard how to handle some computer errors.

2. **Energy Conservation Effort**-There was a recent article in Town and Country by Eric Halter. He came in and met with Selectmen's secretary Linda Sizemore and Burton to discuss a program offered by the federal government to raise awareness of energy efficiency and planning and provide suggestions. They will review all town buildings in April and provide a report.

3. **Hanson Driveway**-This is a property on Briar Hill Road that had a fire and rebuilt with a new driveway but didn't get approval for the driveway from the Planning Board. They have asked Mr. Hanson to meet with them but so far he hasn't. Building Inspector secretary Shannon Silver wrote to the Selectmen regarding the matter in January. The Planning Board decided the Selectmen should proceed with legal counsel in this matter. The Selectmen will send a letter to Attorney Bill Drescher after confirming the status of this matter with Building Inspector Ed Hunter.

4. **Voting Day Schedule**-Dwight will attend voting day during the early shift and Christine and Rodney will cover the later shifts.

5. **Meeting with DRA (re: revaluation)**-Assessor George Hildum and Burton met with DRA regarding the process of review they do before the town does a revaluation. The process is progressing well. Laura Bernard is now inputting into the Avitar system the changes found when Jack McCarthy helped with the "measure and list" portion of the revaluation last year. The town will prepare a letter to send out with tax bills in June.
6. **Attorney Request To Meet With EMTs**-This matter has been resolved. The Fire Department members and town employees will be advised not to meet with attorneys without a subpoena. Once a subpoena is received the Local Government Center will send an attorney to sit with them during the meeting.
7. **Riley Property**-The timeline has passed. The town can now begin the process of selling the property or wait. The Selectmen decided to wait until real estate markets improve before trying to sell the property. Tests have been done and remediation was not found to be necessary as no contamination was found. It is still considered a buildable lot.
8. **PRIMEX CAP Program**-This is a program offered by Primex to cap the amount of the workers compensation premium increase any year at 8% for 2012-2014. Burton recommended the Selectmen sign the agreement and they agreed.

G. OTHER:

1. The Selectmen reviewed a letter to Mark Broth from Devine, Millimet and Branch regarding his bill for legal services offering to pay a decreased amount. Christine will also review the letter.
2. A letter was sent to Planning Coordinator Nic Strong and a letter will be sent to Cyndie Wilson informing them of the Board's decision on the road name for the Shaky Pond subdivision.
2. Sandi Van Scoyoc of the Footbridge Committee will be informed of the status of land for the footbridge. Burton is waiting to hear back from the landowner.

H. PUBLIC COMMENT:

I. Move to enter Non-Public Session: Dwight made a motion to go into Non-Public session per RSA 91-A:311(a) at 8:08 PM. Rodney seconded the motion. All were in favor.

J. Move to exit Non-Public Session: Dwight made a motion to exit Non-Public Session at 8:15 PM. Rodney seconded the motion. All were in favor.

K. ADJOURNMENT: Dwight made a motion to adjourn the meeting at 8:15 PM. Rodney seconded the motion. All were in favor.

Prepared by Maralyn Segien